



APPLICATION FOR MINISTRY WITH MINORS Check List

Please submit your pack with the additional documents stapled together in the order listed below.

1. Copy of picture driver's license
2. Copy of auto insurance if applicant will be driving students at any time using the church van or their personal vehicle.
3. Signed Copy of Authorization for Background Check
 - a. Need legal name (if different from driver's license)
 - b. Social Security #
4. Completed Application for Ministry with Minors.

APPLICATION FOR MINISTRY WITH MINORS

Thank you for indicating an interest in working with minors in one of our ministries. In addition to encouraging our children in their spiritual maturity, we have implemented a program designed to help:

- Safeguard the minors of our church from sexual molestation.
- Protect church staff and volunteer workers from potential allegations of sexual abuse.
- Limit the extent of our church's legal risk and liability due to sexual abuse.
- To these ends we have adopted a process of "worker selection" for all paid staff and those volunteers who will be working with minors (children under the age of 18).

BECAUSE OF YOUR INTEREST IN WORKING WITH MINORS, WE ARE REQUESTING THAT YOU COMPLETE THIS APPLICATION AND RETURN IT AS SOON AS POSSIBLE.

ANSWERS TO SOME QUESTIONS YOU MAY BE ASKING:

WHAT IS INVOLVED IN THE "WORKER SELECTION PROCESS?"

All paid staff and those volunteers working with minors complete the APPLICATION FOR MINISTRY WITH MINORS. This application provides information used in the placement of the individual and authorizes both personal reference and criminal record checks to be conducted on the applicant.

HOW WILL IT BE DETERMINED WHETHER AN INDIVIDUAL IS APPROVED TO WORK WITH MINORS?

We are committed to placing individuals who have no record of previous conviction for child sexual or physical abuse; for whom we receive positive responses from their personal and professional references; who have been affiliated with the church for at least six months; and who meet the qualifications of the position for which they are applying. Should information be



received that is questionable, the individual will be asked to meet with a Solid Rock Bible Church (to be referred to as SRBC) staff member to clarify the questionable issues prior to being placed in a position that relates to minors.

WHAT ABOUT CONFIDENTIALITY?

The completed APPLICATION FOR VOLUNTEER MINISTRY WITH MINORS and any subsequent information on the applicant will be available only to the Financial Office, designated SRBC Staff members and, if deemed necessary, the elders of SRBC. Once the approval process has been completed, these documents will be maintained in a secure file location. Please attach a photocopy of your driver's license with the application. We will be happy to make a copy for you in the church office. If you admit to engaging in sexual misconduct with a minor, however, we will be required to follow applicable law regarding child abuse reporting.

WHAT CAN I DO TO HELP?

Implement and enforce supervisory policies and procedures in your ministry area. Follow the "two adult" rule (two adult supervisors should be present during any church activity).

This rule reduces the risk of sexual molestation and also reduces the risk of false accusations of molestation by individuals seeking a quick legal settlement. Avoid going out alone with a child or spending time with a child in an unsupervised situation. Discuss suspicious behavior, allegations, or symptoms of child abuse immediately with your SRBC Staff representative. Any inappropriate conduct or relationship between an adult worker and member of the youth group or a child should be reported to your supervisor, confronted immediately and investigated. Scripture directs us to be above reproach. There is a cost in safeguarding our children. However, when compared to the impact that one case of sexual abuse would have to the lives of individuals and to our overall ministry, this cost is well justified.

THANK YOU for your cooperation and assistance in maintaining this standard of excellence in our youth ministries.



APPLICATION FOR VOLUNTEER MINISTRY WITH MINORS
Solid Rock Bible Church

Name

(First) (Middle) (Last)

Address

City/State/Zip code _____ Phone #/Cell # () _____

Occupation _____ Business Phone # () _____

Email address _____

Birth Date _____ Spiritual Birth Date (if known) _____

Names, ages, and relationship of others who are living in your home

(Month Day Year)

Are You a Member of Solid Rock Bible Church? Yes _____ No _____

If No, Do you regularly attend Solid Rock Bible Church? Yes _____ No _____

Name of pastor, elder, or church leader whom we may contact as a reference:

In what areas of ministry do you currently work or provide leadership?

Why would you like to serve at Solid Rock Bible Church?

In what position would you like to serve?

Please list previous training/experience working with minors (include locations, dates, etc.)

Please briefly state your relationship to Christ. (You may attach an additional sheet if desired)

(Copy of license must be attached.)

Check here if minor (under 18 Years of age) _____



APPLICANT'S STATEMENT: (Please read carefully before signing)

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children or youth work. I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization including record custodians, both collectively and individually from any and all liability for damages of whatever kind or nature in regard to their release of information. I waive any right I may have to inspect any information provided about me by those identified on this application. I authorize that Criminal Records Checks be conducted on me and that any information which pertains to any record of convictions contained in police files or any criminal file maintained on me whether state or local be released to the church. In so authorizing, I release any Police Departments, Solid Rock Bible Church, or those individuals receiving the results of the check from any and all liability resulting from such disclosure.

Applicant's Signature of Agreement: _____ Date _____
Signature of Parent or Guardian: _____ Date _____
(If under 18)

REFERENCES

Please list the names of three non-related Christian references (over 18 years of age) with phone numbers (including area code) and complete mailing address (including city):

Reference #1

Name: _____ Address _____
City/State/Zip _____
Phone/Cell # _____ Email _____

Reference #2

Name: _____ Address _____
City/State/Zip _____
Phone/Cell # _____ Email _____

Reference #3

Name: _____ Address _____
City/State/Zip _____
Phone/Cell # _____ Email _____



BACKGROUND CHECK AUTHORIZATION

******* PLEASE ATTACH COPY OF DRIVER'S LICENSE *******

I, _____, authorize Solid Rock Bible Church to do a criminal background check.

Legal Name (first, middle, last): _____

Nick Name or AKA (if any): _____

Current Address: _____, City: _____

State: _____ Zip Code: _____

Social security number: _____.

Date of birth: _____.

I understand this information will be kept confidential and will only be used for the purpose of determining if I meet the standards set by Solid Rock Bible Church.

(Employee/Volunteer's Name)